

# JTL SERVICES, Inc.

*Providing Staffing Solutions*

Today's date ___/___/___		Salary Minimum _____	Next review date ___/___/___			
Social Security # _____ - _____ - _____						
_____						
PRINT Last Name		First Name		Middle Name		
Street Address		Apartment #		City		State Zip Code
( )		( )		( )		
Home Phone		Office Phone		Ext.	Message/Emergency	Who Relation

**In addition to attaching your resume, if available, please list your work experience below (Most Recent First). Continue on last page if necessary.**

LAST JOB FIRST	COMPANY NAME AND ADDRESS (To Protect Confidence- State All Names)	1. What does Company do?	1. Salary	Position Or Duties	Reason For Leaving	# Supv	Computer/ Languages
		2. Size (Sales/Assets/PTRS)	2. Bonus				
From		1)	1) \$				
To		2)	2) \$				
From		1)	1) \$				
To		2)	2) \$				
From		1)	1) \$				
To		2)	2) \$				

RELEVANT EDUCATION (LIST TWO HIGHEST)					
Year Grad	Degree	Major	College/School	GPA	Scale

CDP  
 CFP  
 FLMI  
 CPA; State \_\_\_\_\_ Year \_\_\_\_\_ # \_\_\_\_\_  
 CFA  
 CIA  
 CA  
 CPP  
 CISA  
 CMA  
 OTHER \_\_\_\_\_


Have you ever been convicted of a felony, convicted of a misdemeanor involving dishonesty or moral turpitude, or convicted in military court Martial? Yes  (Explain to interviewer) No  is it legal for you to work in this country? Yes  No

Will you work in a non-smoking office? Yes  No  Can you work at locations not accessible by public transportation? Yes  No

Will you work in a smoking office? Yes  No  In what local area do you prefer to work? \_\_\_\_\_

Please complete other side and attach resume`

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## RECENT EMPLOYMENT REFERENCES

COMPANY	PERSON'S NAME	TITLE	PHONE/EMAIL

## CERTIFICATE OF APPLICANT (To Be Completed By All Applicants)

**References:** I hereby authorize you to make such investigations and inquiries into my employment and educational history and other related matters, as may be necessary in arriving at an employment decision. I hereby release employers, schools and other persons from all liability in responding to inquiries connected with my application and I specifically authorize the release of information by any schools, businesses, individuals, services or other entities, listed by me in this form. Furthermore, I authorize you to release any reference information you may obtain to your clients who request such information for purposes of evaluating my credentials and qualifications. I understand that I have the right to request information about nature and scope of the reference material you obtain.

Date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Signed: \_\_\_\_\_  
(Applicant)