

JTL SERVICES, Inc. N.C.

Providing Staffing Solutions

Today's date ___/___/___		Salary Minimum _____	Next review date ___/___/___			
Social Security # _____ - _____ - _____						
_____ PRINT Last Name First Name Middle Name						
Street Address		Apartment #		City	State	Zip Code
()	()	()				
Home Phone	Office Phone	Ext.	Message/Emergency	Who	Relation	

In addition to attaching your resume, if available, please list your work experience below (Most Recent First). Continue on last page if necessary.

LAST JOB FIRST	COMPANY NAME AND ADDRESS (To Protect Confidence- State All Names)	1. What does Company do?	1. Salary	Position Or Duties	Reason For Leaving	# Supv	Computer/Languages
		2. Size (Sales/Assets/PTRS)	2. Bonus				
From		1)	1) \$				
To		2)	2) \$				
From		1)	1) \$				
To		2)	2) \$				
From		1)	1) \$				
To		2)	2) \$				

RELEVANT EDUCATION (LIST TWO HIGHEST)					
Year Grad	Degree	Major	College/School	GPA	Scale

CDP
 CFP
 FLMI
 CPA; State _____ Year _____ # _____
 CFA
 CIA
 CA
 CPP
 CISA
 CMA
 OTHER _____

Have you ever been convicted of a felony, convicted of a misdemeanor involving dishonesty or moral turpitude, or convicted in military court Martial? Yes (Explain to interviewer) No is it legal for you to work in this country? Yes No

Will you work in a non-smoking office? Yes No Can you work at locations not accessible by public transportation? Yes No

Will you work in a smoking office? Yes No In what local area do you prefer to work? _____

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RECENT EMPLOYMENT REFERENCES

COMPANY	PERSON'S NAME	TITLE	PHONE/EMAIL

CERTIFICATE OF APPLICANT (To Be Completed By All Applicants)

References: I hereby authorize you to make such investigations and inquiries into my employment and educational history and other related matters, as may be necessary in arriving at an employment decision. I hereby release employers, schools and other persons from all liability in responding to inquiries connected with my application and I specifically authorize the release of information by any schools, businesses, individuals, services or other entities, listed by me in this form. Furthermore, I authorize you to release any reference information you may obtain to your clients who request such information for purposes of evaluating my credentials and qualifications. I understand that I have the right to request information about nature and scope of the reference material you obtain.

Date ____/____/____

Signed: _____
(Applicant)